

**Approved Ordinances Governing AYURVED VIDYA
VARIDHI/Ph.D.(Ayurved) Degree under
Guru Ravidas Ayurved University, Hoshiarpur (Punjab)**

Approved Ordinances

AYURVED VIDYA VARIDHI/Ph.D.(Ayurved)

General Information and Guidelines

1. Application for provisional registration for AYURVED VIDYA VARIDHI/Ph.D.(Ayurved) or Ayurved Vidya Varidhi (Subject) Degree can be submitted on prescribed provisional registration proforma, to the University when advertised.
 - 1.1 The University will hold an entrance examination and/or an interview for the eligible applicants for the Ph.D, Programme usually in the month of February every year. This will be a part time non-stipendiary study.
 - 1.2 The successful candidates from the written entrance test/interview will be required to submit their registration return through their Head of the Institute for registration to Ph.D. programme alongwith the requisite fee and documents supporting the application.
2. The candidate should be registered with Guru Ravidas Ayurved University, Hoshiarpur, Punjab and if not already registered, he/she should do so by producing migration certificate from the previous University, where he/she was registered earlier.
3. The candidate should submit the synopsis of the proposed study through the Guide, Head of the Department and Head of the Institute. This synopsis will be reviewed in the presence of the scholar and the Guide by the University Research Committee (URC) comprising of :-
 - i. Dean Colleges-Chairman
 - ii. Dean (Concerned Faculty)-Member
 - ii. Controller of Examinations-Member
 - iii. One Subject expert (Nominated by Hon'ble Vice Chancellor)-Member

The candidate should present a power point presentation his/her proposed research topic before the URC on the date and place given by the Dean Colleges, and should bring 10 hard copies of the synopsis draft.
4. The URC after interviewing the candidate and satisfying itself as to the topic of research and the synopsis, shall approve the topic or suggest changes or can out-rightly reject the proposal and ask for another one. The final synopsis then should get an approval from the Respective Institutional Ethical Committee.
5. The candidate will then prepare the 12 copies of Synopsis and submit within 6 months of admission to the University through proper channel.
- 6 During the period of Ph.D., the candidate will pay all the specified dues from time to time, as applicable, to the University and the Head of the Institute concerned will ensure that all dues are paid by the candidate.

7. The candidate will have to submit his/her half yearly progress reports during the period of registration for Ph.D. degree through the Supervisor/Head of the Department.
8. The candidate will have to present his/her research findings in the form of a Seminar every year in the department concerned where all research scholars and Faculty Members of the concerned department will be present, along with a technical nominee nominated by the Hon'ble Vice Chancellor.
9. A pre-submission seminar will be delivered by the candidate in presence of the Guide/Co-guide before the URC 6 months before submission of his/her thesis for Ph.D. degree and suggestions from the URC will have to be incorporated in the thesis.
10. A research scholar will submit his/her thesis in five hard bound copies at the end of 24 months from his/her registration for Ph.D. degree, but not later than 54 months . If delay is expected, the Hon'ble Vice Chancellor after receiving the circumstances & the progress of the research work, can grant an extension.

Doctor of Philosophy (Ph.D.)

1. General Remarks and Institutional Requirements

- 1.1 Ph.D degree will be instituted in all Ayurvedic subjects in which recognized guides are available with Guru Ravidas Ayurved University, Hoshiarpur in its affiliated institutes. **The nomenclature** will be Ph.D. Ayurveda (Subject name)/ Ayurved Vidya Varidhi(Subject name) for the Post graduation of Ayurveda and it will be Ph.D. Ayurveda/Ayurved Vidya Varidhi for Non-Ayurveda scholars.
- 1.2 Registration and Award of the degree of Ph.D. will be open to Post Graduate of Ayurveda persons in all Ayurvedic subjects and non Ayurveda Post Graduate from Sciences, Medicine, Dental, AYUSH, Pharmacy & Paramedical streams.
- 1.3 The institute where Ph.D. work is to be pursued should have adequate facilities for advanced research and laboratory investigations in all concerned departments and Hospitals.
- 1.4 The ancillary departments should also be adequately equipped and well staffed.
- 1.5 There should be adequate facilities for all types of basic and advanced investigative and therapeutic modalities.

2. Eligibility

The following categories of candidates shall be eligible for registration of research leading to the award of Ph.D. degree from Guru Ravidas Ayurved University, Hoshiarpur provided they are not pursuing any other full time course/studies.

- 2.1 A person holding a recognized post-graduate degree i.e MD (Ayurved)/MS (Ayurved) in any Ayurvedic subject recognized by CCIM, from any Indian University or Foreign University.
- 2.2 A person holding a postgraduate degree in Science, Medical, AYUSH, Pharmacy or Paramedical Streams from an Indian University or foreign University.
- 2.3 A permanent or contractual teacher of a University or of an affiliated college fulfilling the eligibility conditions as at Sr. No. 2.1 & 2.2 and whose supervisor is working within the jurisdiction of this University may be allowed registration as a part time candidate. Such candidates, if need be, may pursue his/her research project under supervision of his/her co-supervisor at candidate's place of work. However, such a candidate will have to pursue his/her research at supervisor's place of work for not less than 30 days every six months. The suggested place of research work should offer sufficient and relevant research facilities.
- 2.4 All foreign Nationals irrespective of their PG studies in India or abroad are required to obtain eligibility certificates and to submit copies of valid Passport, Visa and Police permission for residential permit for stay in India.

- 2.5 The Non-medical degree holders who are originally not entitled to treat patients, after their Ph.D shall confine themselves only to provide research inputs and perform investigative procedures etc. They are not permitted to treat patients even after obtaining Ph.D in Ayurveda.

3 Entrance Examination

- 3.1 Candidates seeking admission in the Ph.D course shall undergo entrance examination conducted by the Guru Ravidas Ayurved University, Punjab, Hoshiarpur.
- 3.2 There will be 100 questions of one mark each. Out of total 100 marks, questions from Ayurveda Subjects/concerned stream shall carry 50 marks and research methodology and Bio-Statistics shall carry 50 marks. There will be no negative marking.
- 3.3 Qualifying marks to be eligible for admission to the Ph.D programme shall be 50% in aggregate. A relaxation of 5% marks, shall be allowed for those belonging to SC/ST/OBC (Non-Creamy layer)/differently-abled and other categories of candidate as per the decision of the Central/State Govt. from time to time. Reservation policy shall be followed as per the decision of the Central/State Govt. from time to time. In special situations, the Hon'ble Vice Chancellor can take decision regarding admission process.

4. Enrolment/Registration

- 4.1 After having qualified in the entrance examination and/or interview, the application for registration for Ph.D. on the prescribed form with the registration fee of Rs.5000/- in the form of demand draft in favour of "Registrar, Guru Ravidas Ayurved University, Hoshiarpur" should be submitted through the Supervisor(s) and shall be entertained by the Head of the Department/Institute concerned. Each application will be scrutinized by the URC.

Registered Candidates for Ph.D. degree will pay to the University an annual Tuition fee of Rs. 15,000/-.

- 4.2 The Ph.D. Candidate, through his/her supervisor, should have submit synopsis along with fee of Rs. 10,000/- within six months containing the following:-
- i) The title of the subject of research.
 - ii) The brief review of the literature and justification of research proposal.
 - iii) An outline of the proposed research project of the subject.
 - iv) References/ Bibliography.

A candidate may within 6 months of his/her registration modify the scheme of his research subject with the approval of the URC.

5. Appointment of the Supervisor(s)

The appointment of supervisor/co-supervisor will be as per the following norms.

- 5.1 Normally there will be one supervisor for each candidate.

5.2 A supervisor will not supervise the work of more than **12, 9 and 6** scholars in case of Professor, Reader, Lecturer respectively at a time.

5.3 Following shall be the criteria for appointment of Supervisor/Co-Supervisor:-

- a) Teachers holding Ph.D. qualification having at least 5 years' teaching experience after Ph.D.
- b) Post Graduate Teachers (Non-Ph.D.) having postgraduate qualification with 10 years teaching experience after Post graduation may be appointed as co-supervisor, if a co-supervisor is required and Ph.D. qualified co-supervisor is not available.

The Supervisors and Co-supervisors should have published atleast 5 and 3 research papers respectively.

5.4 The annual supervisor-scholar ratio will be

- | | | | |
|------|---------------------|---|------------|
| i. | Professor | - | 4 scholars |
| ii. | Associate Professor | - | 3 scholars |
| iii. | Assistant Professor | - | 2 scholars |

A co-supervisor may be appointed in special cases such as :

- i) If the candidate is working in another recognized University or its affiliated college.
- ii) If the field of the candidate is such that it requires substantial inter-disciplinary input from two or more disciplines.
- iii) If the candidate is working at a place other than that of the supervisor, a co-supervisor from the place of candidate's work may be appointed.
- iv) The supervisory duties of the co-supervisor shall be the same as that of supervisor.
- v) A co-supervisor will also not supervise the work of more than 12,9,6 scholars in case of Professor, Reader, Lecturer respectively at a time.
- vi) The Supervisor/co-supervisors shall not register any scholar three years before their superannuation. They can continue to supervise the candidate already registered before the superannuation, in special circumstances with prior approval from the Hon'ble Vice Chancellor.

6. Requirements during the period of Registration

The candidate would be required to document and show the progress during the period of registration for Ph.D. degree.

6.1 The candidate for Ph.D. will submit to URC his progress report after every six months duly recommended by his supervisor. On non-receipt of progress report, a fine of Rs. 500/- every week may be charged from the candidate for every delayed

progress report along with other actions even leading to cancellation of registration, or as decided by University Authorities.

- 6.2 In the event of differences arising between the candidate and his supervisor, a reference shall be made to the Dean Colleges, who may decide the dispute or refer it to some other competent person or body for the expert advice.
- 6.3 If the candidate is utilizing the laboratory facilities of the institution, then the actual cost to the institute may be charged as Laboratory Fee annually.

7. Duration of Research for Ph.D & Submission of Thesis

- 7.1 The duration of the course shall be minimum three years and maximum up to six years.
- 7.2 It is mandatory that, the contact period (i.e. the candidate has to be physically present in the institution to conduct the research work under the supervision of the guide) for the candidate who pursue PhD shall be 30 calendar days every six months.
- 7.3 The PhD scholar has to submit his/her attendance certificates duly signed by the guide and head of the institution to the university with the half yearly report.
- 7.4 The PhD scholars who could not complete the research work or failed to submit the Thesis within the stipulated period (i.e. six years) of the course may seek within one month the re-registration from the University to complete the research work.
- 7.5 Thesis for Ph.D. degree will have to be submitted not before 24 months from the date of registration and up to a maximum period of 54 months from the date of registration.
- 7.6 The Dean Colleges Guru Ravidas Ayurved University, Hoshiarpur, on the application of the candidate, recommended by the supervisor and forwarded by the HOD concerned, may extend this period by one year. While recommending the candidate's application for extension in period for submission of thesis, the progress already made by the candidates will be kept in the view.
- 7.7 On a similar application, the Vice-Chancellor after considering the recommendation of the Dean Colleges may further condone the delay in submission of Ph.D. thesis up to one year in very special circumstances.
- 7.8 Rs.2,000/- will be charged as fee for each extension for submission of thesis or as decided by competent authority.
- 7.9 The registration of the candidate will automatically stand cancelled after he fails to avail the extensions by the Dean Colleges and Vice-Chancellor for submission of Ph.D. thesis. The decision will be final & binding on the candidate.
- 7.10 At the end of requisite period of registration, if the candidate fails to submit his thesis, the progress of his research work would be submitted to a special review by the URC by his supervisor. If it is found that the progress of work has been

unsatisfactory, the URC may recommend cancellation of registration of the candidate to the Dean Colleges.

8. Thesis

8.1 The candidate shall not be permitted to submit the thesis for the degree unless his/her supervisor is satisfied that the thesis presented is worthy of consideration for the award of the Ph.D. degree. In case of an adverse report by the supervisor, the candidate can make a representation through the Dean Collges to the Vice-Chancellor.

8.2 A thesis to be presented by the candidate for the Ph.D. Degree must be a piece of research work characterized either by the discovery of new fact or by a fresh interpretation of facts or theories or should consist of applied work. It should depict the candidate's capacity of critical examination, analytical judgment and the art of lucid presentation.

8.2.1. Before submission of thesis for the award of Ph.D. degree, the candidate should publish his research findings in the form of two research papers in scientific journals. These two research papers should be incorporated in the Ph.D. thesis or proof of research papers having been accepted for publication in the journals be reproduced.

8.3 The thesis should be neatly printed in candidate's own name. It should be accompanied by a certificate from the supervisor through HOD to the effect that the thesis is worthy of submission for the Ph.D. Degree. The format of the thesis should be as per the guidelines of the University and the CD-ROM version of thesis should also be submitted along with the thesis.

Ideally, is should contain Less than 250 pages of A4 size in Times New Roman font size is 12 or Ariel font size 10. Different font may be used in tables, charts, figures. Other than English language fonts can be used as per need, the size being almost equal to the English typing. Thesis heading, Headings titles, Chapter, Sub topics can have a bigger font but never larger than 18. Each chapter should begin at a new page.

Margins should be left on the top and left of each page. The Charts, tables & figures should have caption details at their bottom and should be numbered.

The Layout:- The Preliminaries cover page, title page, declaration by the Scholar, certificate by the Guide & co-guide, approval of Synopsis acknowledgements, Index, list of tables, charts, figures.

The text - Introduction, Literature reviews, materials & methods, results, discussion summary, conclusion, bibliography, references.

The outer cover will have –Full title of thesis, the candidate's name, Ph.D. thesis year, Institute's Emblem & name of department.

The title page should have:-

Full title of the Thesis. A thesis presented by (Scholar's Name with qualification) to Guru Ravidas Ayurved University Punjab Hoshiarpur in partial fulfillment of the requirements for the award of Doctor of Philosophy (Ayurved) Ayurved Vidya Varidhi, Doctor of Philosophy Ayurved (Subject Name), Ayurved Vidya Varidhi (Subject Name)- year of submission.

The remaining layout may be as per the Post Graduate thesis.

- 8.4 On completion of the research work, the candidate shall submit four copies of his thesis along with the fees of Rs. 20,000/-. The candidate shall also submit four copies of abstract which will depict the following:
 - a) How far his thesis embodies the result of his own research or observations.
 - b) In what respect his research has contributed in the advancement of the subject.
 - c) These revelations shall have to be countersigned by the supervisor.
- 8.5 Two copies will be sent to the selected external examiners who would submit report on the thesis quality within one month.
- 8.6 Detection of Plagiarism or unfair means will disqualify the scholar from receiving the Ph.D. degree.

9. Appointment of Examiner of Ph.D. Thesis

- 9.1 The thesis for Ph.D. shall be referred to two external examiners for evaluation selected by the Vice-Chancellor from a panel consisting of at least five names in the relevant specialization.
- 9.2 When the consent of the examiner is being sought for, the availability of the examiners for the conduct of viva-voce examination at a time and place to be decided by the Vice-Chancellor be also ascertained.
- 9.3 The examiners shall be free to seek clarification on any matter from the candidate's supervisor through the Registrar of the University.
- 9.4 Each examiner shall be given one month's time for evaluation of the thesis. In case of delay, the examiner may be reminded in written. After the expiry of a period of two months, if no report is received, the next examiner shall be appointed. If in due course, the report is received from the first examiner, the report shall not be considered.
- 9.5 The examiners should also submit to the University their critical evaluation, comments and suggestion on the Ph.D. thesis.
- 9.6 The Examiners individually may recommend one of the following:
 - (i) That the Ph.D. degree be awarded to the candidate.
 - (ii) That the candidate be allowed to re-submit the thesis in a revised form on the lines suggested by the examiners.
 - (iii) That the thesis be rejected.
- 9.7 If both the examiners recommend the candidate for the award of the degree, the Academic Council of the University will propose to the Board of Management that the Ph.D. degree may be awarded to the candidate.
- 9.8 In case, the examiners make recommendations for revision/modification of thesis, the candidate shall be required to do so before his case is processed further. The candidate required to re-submit his thesis after revision/modification must do so

within one year from the date of supply of comments of the examiners to him by the University. Extension for the re-submission time may be granted by the Vice-Chancellor on recommendation of the Faculty of Ayurveda. A re-submitted thesis will be examined by the examiners who had recommended the revision/modification.

9.9 The candidate required to re-submit his thesis after revision will be recharged a fee of Rs.10000/-.

9.10 In case one examiner recommends the award of degree and the other examiner rejects the thesis for the award of the degree, the thesis shall be referred to a third examiner to be appointed by the Vice-Chancellor from the original panel of examiners. The third examiner appointed to evaluate thesis in such cases shall not be informed of the recommendations of the first two examiners. This procedure shall also be followed if the examiner who suggested the revision/modifications rejects the revised thesis.

10. Reports of Ph.D. Thesis and Oral/Viva-Voce Examination

10.1 The Registrar/Controller of Examinations will personally open the reports on Ph.D. thesis only when they have been received by the University from both the external examiners.

10.2 When both the reports of the examiners are positive, the case will be put up to the Vice-Chancellor for conduct of Oral/Viva-Voce examination of the candidate on the date and place to be decided by the Vice-Chancellor.

10.3 The viva-voce examination of the candidate will be arranged by the HOD and the supervisor of the candidate.

10.4 The viva—voce examination should preferably be conducted by both external examiners. If it is to be conducted by one external examiner (If permitted by Vice-Chancellor) the other external examiner of the candidate may send in his set of questions to be asked from the candidate by the external examiner conducting the viva-voce examination.

10.5 When both the external examiners are unable to conduct the viva-voce examination, in that case a set of question would be obtained from them by the Registrar/Controller of Examinations and then the viva-voce examination may be conducted by another examiner to be appointed by the Vice-Chancellor. This examiner shall ask the questions sent by the external examiner and evaluate the candidate.

10.6 The viva-voce examination of the candidate may be made public to the entire or limited faculty of the college by the Vice-Chancellor.

10.7 The report about the performance of the candidate in the viva-voce examination shall be recorded by the external examiners only.

11. Award of Ph.D. Degree

- 11.1 If both the external examiners have approved the award of the degree in their report based on the thesis and the viva-voce examination, then Academic Council will consider these reports and will propose to the Board of Management for the award of the Ph.D. degree to the candidate.
- 11.2 The Registrar of University shall publish the result.
- 11.3 **The title of the degree will be “Ayurved Vidya Varidhi”/Ph.D. (Ayurveda) for non Ayurveda Post graduates and Ayurved Vidya Varidhi (subject name)/Ph.D. Ayurved (subject name) for the post graduates of Ayurved.**

12. Publication of Thesis Research Work

If a successful candidate wishes to publish his/her research work of Ph.D. thesis in original or revised form and wishes to mention the fact that his/her work was awarded the Ph.D. degree by the University, he/she shall have to seek prior written permission from the University.

13. Supply of Reports to the candidates

Photostat copies of the reports of the examiners may be supplied to the candidate and the supervisor after the publication of the result.

14. General Control

The department concerned shall exercise disciplinary and general control over the research candidates and their work.

HOD concerned shall also direct the candidate to pay the dues/fees to the University from time to time as required under the instructions issued by the University.

15 . Fee Structure:-

Candidates approved by the research committee on being admitted shall have to pay the following fee to the University :

Sr. No.	Name of Item	Fee in Rs.
1.	Registration Fee	5,000/-
2.	Registration form Fee	5,000/-
3.	Tuition Fee Annually	15,000/-
4.	Synopsis Submission Fee	10,000/-
5.	Thesis Submission Fee	20,000/-
6.	Thesis Late Fee	2,000/-
7.	Examination & Research Work	20,000/-
8.	Course work Phase I & II	20,000/-

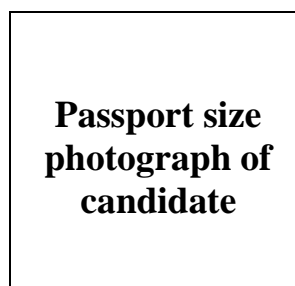
Application form for AYURVED VIDYA VARIDHI/Ph.D.(Ayurved) Registration

Guru Ravidas Ayurved University, Hoshairpur, Punjab

(A) General information

1.	Name of Degree for which applying	
2.	Department/Institution where research work for Ph.D. is proposed to be done	
3.	Whether the research project for Ph.D. degree is funded by any funding agency?	

(B) Information about the candidate



1.	Name of the candidate (in block letters)	
2.	Date of Birth	
3.	Age and Sex	
4.	Father's Name	
5.	Mother's Name	
6.	Degree for which applying	
7.	Date of application	
8.	If employed, give designation and present address	
9.	Permanent address of the candidate with Phone number and Email Id	
10.	Postgraduate qualification obtained by the candidate	
11.	Year of passing Postgraduate examination, Name of the College & University	
12.	University Registration No.	
13.	Proposed subject of Ph.D. thesis (Give topic in Block Letters)	
14.	Name of the supervisor	

15.	Designation / Address of the Supervisor with Phone number and Email Id	
16.	Name of the Co-Supervisor	
17.	Designation/Address of the Co-Supervisor with Phone number and Email Id	
18.	Have you submitted with this application a copy of the Synopsis for Ph.D. giving a brief outline of about 250 words or more indicating the scope of the subject and general approach to it?	
19.	For how long you have been working on this research project?	
20.	Details of the work already done pertaining to the research project.	
21.	Have you submitted the prescribed fee for registration for Ph.D.? If yes, give details:- (i) Amount (ii) Receipt No. (iii) Dated	
22.	Particulars of Academic Records	in the given attached Performa
23.	Have you already obtained the Ph.D. degree? if yes, give particulars indicating the topic of the thesis accepted, name of the Faculty and Name of the University with the year of obtaining the Ph.D. degree.	
24.	Academic awards or distinctions received, if any	
25.	Teaching Experience (give details)	
26.	Research Experience (give details)	
27.	Details of published work, if any, (can attach a separate sheet, if need be)	
28.	Any other information relevant to Ph.D. registration	

Dated:

Signature of the Candidate

Place:

Name & Address