



GURU RAVIDAS AYURVED UNIVERSITY PUNJAB
VPO Kharkan, Una Road, Hoshiarpur
(A State Govt. University, Approved by UGC)
Phone No. 01882-282326, , email: registrargraupunjab@gmail.com
Website:-www.graupunjab.org

Advertisement
Walk-In-Interview

Walk-in-interview for the post of Finance Officer will be conducted on 14.11.2024 at 11:00 AM at Medical Sikhya Bhawan, Sector-69, Mohali. The detail regarding qualifications, experience and emoluments is as under:-

Qualification and Experience	Emoluments
<ul style="list-style-type: none">• First Class Commerce Graduate from a recognized University and must have passed SAS examinations conducted by the Govt. of Punjab or Chartered Accountant.• At least 20 years experience for all candidates and out of which minimum 5 years experience should be on the post of DCFA or higher for SAS passed candidates only.• Preference will be given to the candidates having work experience in Medical/Health institutions and University.	Rs. 1,00,000/- (Rupees One Lakh only) consolidated.

Maximum age:- 62 years

Tenure: 4 years subject to annual appraisal

Applications forms along with "Detailed instructions" can be downloaded from the University website www.graupunjab.org.

Registrar

Important Instructions for the candidates intending to attend Walk-in-Interview for the post of Finance Officer on 14.11.2024 at 11.00 AM at Medical Shikya Bhawan, Sector-69, Mohali

- i) The candidate must bring with him/her duly filled in application form along with prescribed fee of Rs. 1000/- for general category and Rs. 500/- for SC/ST candidates in the shape of Demand Draft in favour of Registrar, Guru Ravidas Ayurved University, Hoshiarpur. The application form can be downloaded from the website of the University.
- ii) **A copy of the filled in Application Form should be sent to the University through email by 11.11.2024 (registrargraupunjab@gmail.com).**
- iii) The candidates will have to produce all original documents at the time of interview. No candidate will be entertained without original documents.
- iv) The University reserves all the rights not to fill the above post or postpone/cancel the interview.
- v) No TA/DA will be paid for attending this interview.
- vi) Please keep visiting University website (www.graupunjab.org) regularly for update.

Registrar

Guru Ravidas Ayurved University Punjab, Hoshiarpur

APPLICATION PROFORMA FOR THE POST OF FINANCE OFFICER

1. Name of the candidate _____

2. Father's Name _____

3. Mother's Name _____

4. Date of Birth _____

5. Permanent Address _____

7. Present Address _____

8. Mobile Number _____

9. E-mail Address _____

10. Age as on 31st Oct 2024 Years _____ Months. _____ days _____

11. Gender _____

12. Category Gen/SC/BC for fee relaxations

13. Married / Unmarried

14. Amount Demand Draft No..... dated.....

15. Qualification Detail:-



Sr. No.	Qualification	Year of Passing	Name of the Institute	Percentage of Marks

10. Last pay drawn and pension:-

11. Experience Detail:-

Sr. No.	Designation	From	To.....	Total Experience

Certified that the above information is correct and nothing has been concealed therein.

Signature of Candidate